

Policy for

SCHOLARSHIPS AND FREESHIPS SIDDHARTH UNIVERSITY, KAPILVASTU



**SIDDHARTH UNIVERSITY, KAPILVASTU,
SIDDHARTHANAGAR, UTTAR PRADESH, 272202**

Policy document for Scholarship and Freeships has been developed and proposed by following team members:

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INTRODUCTION

Siddharth University Kapilvastu, Siddharthnagar, offers a range of scholarship opportunities to support its students' academic endeavors. These scholarships are designed to provide financial assistance to deserving and meritorious students, ensuring that financial constraints do not hinder their educational aspirations.

- To give needy students financial aid in the form of free and reduced tuition fee in order to support their academic advancement.
- Providing financial assistance to deserving students, particularly those living in low-income areas, in order to improve the state's gross enrollment ratio for higher education.
- In order to inspire talented students and foster a healthy competitive atmosphere wherein they strive for excellence in their fields, merit scholarships are offered.

GOALS OF AWARDING SCHOLARSHIPS, PRIZES AND MEDALS TO STUDENTS

- 1.1 In order to financially assist (a) meritorious students coming from weaker economic background, (b) girl students and (c) Scheduled Castes (SC), Scheduled Tribes (ST) and Other Backward Caste(OBC) students, the University may award
 - (i) Scholarships,
 - (ii) Tuition Waivers (Freeships),

and any other facilities from its own funds as per government policies and guidelines applicable at the time of the award.

- 1.2 In order to promote an outstanding or excellent academic performance, excellence in a given course of the program, excellence in research, social service, games and sports, cultural activities, participation in students counseling, participation involving all-round overall performance, the University may award various scholarships, prizes, medals and awards either from its own funds or from funds obtained from other governmental or non-governmental sources.
- 1.3 In order to promote the study at the postgraduate level, the University may award various scholarships/assistantships to its students either from its own funds or from funds obtained from other governmental or non-governmental sources.
- 1.4 In order to promote research and development in a specified field, the University may award various scholarships, prizes and medals to its undergraduate as well as postgraduate students either from its own funds or from funds obtained from other governmental or non-governmental sources.

2. INDICES FOR MERIT, MEANS, OUTSTANDING ACADEMIC PERFORMANCE AND ALL-ROUND PERFORMANCE

2.1 **Merit**

2.1.1 The academic performance of a student in terms of his/her Cumulative Grade Points Average (**CGPA**), shall be the basis, fully or partly as the case may be, for evaluating the merit of a student for the consideration of an award of scholarship/prize/medal to him/her.

2.1.2 Merit of a student shall normally be evaluated in terms of the reporting CGPA, i.e., the CGPA rounded-off to the first place of decimal. However, in special cases, the Scholarship, Prizes and Awards Committee may stipulate grant of the award on the basis of the CGPA calculated to a higher place of decimal. The Committee may also stipulate a different minimum CGPA for each award.

2.1.3

SCHOLARSHIP, PRIZE AND AWARD COMMITTEE (SPAC)

The Scholarship Award Committee shall be constituted by the Vice Chancellor. The Composition of Scholarship Award Committee will be as under:

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| (a) Dean of faculty, nominated by Vice Chancellor | - Chairperson |
| (b) Three of the Head of Departments nominated by the VC | - Member |
| (c) Dean of student welfare | - Member |
| (d) Finance Officer of his nominee | -Member |
| (e) One senior faculty member of the university nominated by the VC | -Convener |

The tenure of nominated members of the Scholarship Award Committee shall be two years. The recommendations of the Scholarship Award Committee will be placed before the Vice Chancellor for approval and sanction. The grant/renewal of the Scholarship or decisions to revoke scholarships will be communicated by the Registrar to the concerned Head of Department, the student, the Finance officer and the Controller of Examinations. The Quorum of SPAC shall be more than fifty percent including chairperson and convener.

2.2 **Means**

2.2.1 Means of a student shall be evaluated in terms of the maximum income limit of his/her parents as prescribed by the Government from time to time for the purpose of award of a scholarship under the National Scholarship Scheme of the Government of India¹.

¹ At present the Parental income limit is Rs. 2,50,000/- per annum.

2.2.2 In the case of salaried individuals, full emoluments including all allowances, honorarium, bonus, special pay, etc. (exclusive of HRA, if any) received in a year shall be taken into account for computing the annual income. No relief for long term savings, contribution to a provident fund, payment of life insurance premium, etc. shall be admissible.

2.2.3 In case of non-salaried individuals such as businessmen, land owners/ agriculturists and those that are self-employed, etc., the entire gross income shall be taken into consideration for computing the annual income.

2.2.4 While computing the total annual income, the income of both parents from all sources as well as any income in the scholar's name, shall be taken into consideration for

evaluating the means of a student. In the case of death/insanity/other disability of the parents, the income of the guardian shall be considered for the purpose, subject to production of documentary proof of death/insanity/other disability of the parents as well as a guardianship certificate from the Municipal Corporation/Committee or the Revenue Officer.

2.3 Outstanding Academic Performance in any Specific Field for UG & PG Students

2.3.1 Outstanding academic performance in any specified field may be evaluated by examining the reporting CGPA and/or specific research/developmental project done, research publications, papers presented in national or international conferences (**Presenter should be the first author and guide as corresponding author in the paper**) and combinations thereof shall be awarded citations faculty wise subject to permission of Head or Dean or University.

2.3.2 The **SPAC (Scholarships, Prizes and Awards Committee)** may seek the advice/recommendation from a special sub-committee of SPAC comprising of faculty from different disciplines in arriving at the criterion for outstanding performance in a specified field.

2.4 All-Round Performance

All-round performance may be considered as the sum total of the performance of a student in academics, research, social service, games and sports, cultural activities, participation in students' counseling, participation.

3. FINANCIAL ASSISTANCE FROM UNIVERSITY FUNDS

3.1 Merit-cum-Means (MCM) Scholarships for Undergraduate Students

3.1.1 Number of Scholarships

In order to financially assist meritorious students coming from economically weaker background, the University may award **Merit-cum-Means scholarships per batch one tuition fee waiver to needy students** from its own funds.

3.1.2 Amount of Scholarship

3.1.2.1 The amount of MCM Scholarship for both general as well as SC/ST category of students shall be as prescribed from time to time by the Ministry of Human Resource & Development (MHRD), and approved by the Board of Governors of the University².

²At present the value of the MCM Scholarship for both category of students is Rs 1000/- per month.

3.1.2.2 The award of the MCM Scholarship would also imply granting of Tuition Waiver, i.e. the Freeship.

3.1.3 Submission of Applications for the Award of MCM Scholarship

3.1.3.1 Only those students shall be eligible to apply who satisfy merit criterion as well as means criterion of Siddharth University.

- 3.1.3.2 A student holding any other scholarship from any other source shall not be eligible to apply for the MCM Scholarship unless the same is surrendered.
- 3.1.3.3 On the commencement of each academic year, the Convener, SPAC. shall invite applications for the award of MCM Scholarships from students of all years except those of first year. Students who are eligible for the same shall be required to apply in a prescribed format available with this document as well as on the University's website and also from the Academic Section. They would be required to submit completed application form, along with supporting documents, as applicable, before the last date specified in the notice of the Convener, SPAC.
- 3.1.3.4 Income affidavit for the year preceding *the year of application*, of the MCM Scholarship shall be submitted by the parent/guardian of the applicant along with completed application.
- 3.1.3.5 Applications for the MCM Scholarship from first year students shall be sought at the commencement of the second year of the programme.

3.1.4 Award of MCM Scholarship and its Duration

- 3.1.4.1 Except for first year students, (i) a minimum reporting CGPA of 7.5.0 for general category students and (ii) a minimum reporting CGPA of 6.5 for SC/ST category students, *at the end of the preceding academic year* shall be the essential requirement for the award of MCM Scholarship.
- 3.1.4.2 75% Attendance is must to avail this scholarship.
- 3.1.4.3 Each renewal of the award of the MCM Scholarship shall require fulfillment of the criteria of merits and means (Section 2.1 and 2.2).
- 3.1.4.4 Fulfillment of merit as well as means criteria does not automatically ensure the award of MCM Scholarship to a given student. In case of more applications being submitted than the available number of scholarships, the award of MCM Scholarships shall depend on liabilities of parents under current social conditions. Thus, depending on the quality and quantity of applications received, the decision of SPAC shall be final.
- 3.1.4.5 Award of the MCM Scholarships shall be for a period of one year. However, the same may be renewed by SPAC (**Scholarships, Prizes and Awards Committee**) on the submission of a fresh application in the subsequent year.
- 3.1.4.5 Students who are on leave for an entire semester shall not be eligible for receiving the MCM Scholarship, if awarded, during that semester.

3.2 University Assistantships to Postgraduate Students

3.2.1 University Assistantship to P.G. Program

Depending on the number of assistantships available with each discipline, the University may award tuition fee reimbursement to **Top one meritorious student** enrolled in university campus of the P.G. programme.

3.2.2 University Assistantship for PhD Students

- 3.2.2.1 All regular PhD students of the university campus, except those who have been sponsored by their respective organizations or any scholarship, shall be awarded the university assistantship, provided they shall devote at least 10 hours per week to their respective departments for administrative and academic responsibilities **as per UGC regulation**.
- 3.2.2.2 ₹ 8000 per month shall be provided as University Assistantship for one PhD student in each department as per the recommendations of respective DRC and SPAC and change from time to time.
- 3.2.2.3 All Ph.D. university assistantship holders should have qualified the NET for lectureship entrance exam conducted by the UGC or CSIR.

3.3 Other Grants and Support

- 3.3.1 From the funds made available by the Ministry of Social Justice and Empowerment/ Ministry of Tribal Affairs, SC/ST students of the all programme, whose parents' total annual income from all sources is within the prescribed maximum limit shall be grant support provided as applicable from time to time as per norms.

⁵The current amount of Book Grant is Rs 3,000/- per student per annum or actual whichever is lower.

3.4 NET/ Competitive Exams- free of cost coaching classes shall be provided to OBC/SC/ST/ Economically weaker section students.

4. GENERAL GUIDELINES

- 4.1 All scholarships, medals, etc. are liable to forfeiture/withdrawal partially or fully in case of misconduct or deliberate concealment of material facts by the award winner. A similar action may also be taken if it is found that a student has deliberately misguided the Executive Council Scholarships, Prizes and Awards Committee by giving false information.
- 4.2 A student leaving the University on his/her own accord without completing the prescribed program of study may be required to refund the amount of scholarship received by him/her in that academic year.
- 4.3 A student may normally receive only one scholarship/stipend at a time. In case he/she is awarded more than one scholarship/stipend from any outside source, he/she shall be given the option to choose one scholarship or stipend from various alternatives and surrender the other.
- 4.4 No scholarships will be paid for the month subsequent to the one in which the student completes the examination of all prescribed courses.
- 4.5 The Executive council is empowered to change the clauses of this manual by giving an advanced notice to this effect to its members.

NO STUDENT CAN HOLD MORE THAN ONE SCHOLARSHIP IN A YEAR

FINANCIAL ASSISTANCE/WAIVER OF TUITION FEE TO STUDENTS FROM FINANCIALLY WEAKER SECTION OR STUDENTS NEEDS FINANCIAL SUPPORT

In Fact, this initiative is specifically to provide economic support and to create better education facilities

for the students who are capable but cannot afford to continue with their studies due to financial crisis in their family or due to any other reason. This would be one-time financial assistance and shall be decided by the Vice Chancellor on case-to-case basis by considering of application and documents submitted by the applicant. Siddharth University, Uttar Pradesh reserves the right to withdraw the scheme at any point and the University's decision is final and cannot be challenged.

Note- In case of any dispute the decision of Vice-chancellor, Siddharth University shall be final.

Table:- Weightage for Scholarship Criteria (Marks)

S.No.	Criteria	Marks	Score
1.	Academic Score	CGPA X 10	CGPA X 10
2.	National/International Publication*	5	5
3.	Seminar/ Symposia/ Conference attended	2	2
4.	Paper Presentation	3	3
5.	Best Paper award	5	5
6.	Participation in Cultural events		
	- University/ College Level	3	3
	- District Level	5	5
	- State Level	7	7
	- National Level	10	10
	- International	15	15
7.	Social Activity- NSS/NCC	2	2
8.	Participation in sports		
	- University/ College Level	3	3
	- District Level	5	5
	- State Level	7	7
	- National Level	10	10
	- International	15	15

***Norms of Publication:** Paper should be published in peer reviewed journal, SCI, web of science index journals,